
Report To:	Health & Social Care Committee	Date:	6 January 2022
Report By:	Allen Stevenson Interim Corporate Director (Chief Officer) Inverclyde Health and Social Care Partnership	Report No:	SW/01/2022/AB
Contact Officer:	Alan Best Interim Head of Service Health and Community Care	Contact No:	01475 715212
Subject:	Provision of Day Care Services		

1.0 PURPOSE

- 1.1 The purpose of this report is to seek approval to change the tender weightings in relation to the forthcoming tender process for a Provision of Day Care Service in Inverclyde and to request that the delegated authority be given to the Interim Head of Legal & Democratic Services to accept the successful tenders as per 17.3 (ii) of the Standing Orders relating to Contracts.

2.0 SUMMARY

- 2.1 The tender for the provision of a Day Care Service in Inverclyde is being prepared. As in all cases with Social Care Service provision, the quality of the care service is of paramount importance. The increasing complexity of service users attending older people's day services requires services (dementia support, medication support, and more complex personal care) to be able to deliver an enhanced level of services and in, light of this, it is recommended that the Day Care Service contract is awarded on a 60% Quality and 40% Cost of Service weighting split to help ensure the required quality of service and best value cost of service can be procured. This is a reversal of the weighting split in the Contract Standing Order 13.2.
- 2.2 Recent Inverclyde HSCP tenders have been conducted successfully using a 60% Quality weighting and this is only undertaken on a case by case basis. Day Care services are already provided in Inverclyde by 2 providers the overall annual value is approximately £587k.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Health and Social Care Committee:
- Approves the use of a 60% Quality and 40% Cost of Service weighting in the forthcoming tender for the Inverclyde Day Care Service and therefore suspends 13.2 of the Standing Orders relating to Contracts; and
 - Delegates authority to the Interim Head of Legal & Democratic Services to accept the successful tenders for the provision of Day Care Services in accordance with Contract Standing Order 17.3 (ii), provided the cost is within the budget allocation for the project.

**Allen Stevenson
Interim Chief Officer
Inverclyde Health and Social Care Partnership**

4.0 BACKGROUND

- 4.1 The initial contract for Day Care Services was awarded on 1st July 2017 for a period for up to 4 years with the at an estimated annual value of £587k .The contract was due to expire on 30 June 2021, however a 1 year direct award, to 30 June 2022, was agreed to allow for a service review which was delayed due to Covid.
- 4.2 Older People's Day Services are seeing an increasing complexity in both physical and mental assessed need, therefore services are adapting to meet this need with qualitative service developments based on the requirements of the Care Inspectorate.
- 4.3 The key driver impacting the procurement option is a review of Day Care Services which will look at the recent introduction of an outreach community based service in addition to the traditional building based service.
- 4.4 The agreed option to move forward will be a two year contract with option to extend for one year plus one year.

5.0 PROPOSALS

- 5.1 The aim of the tender is to accurately describe the high quality and cost effective service required in the Inverclyde area and identify the quality service provider required to deliver the service which will ensure that all service users receive the same standard of service. An essential factor in achieving this aim is to weigh the quality aspects of the service more than the cost. Where the price weighting is high, it leaves less scope to reward good quality providers.
- 5.2 It is recommended that the Day Care contract is awarded on a 60% Quality and 40% Cost of Service weighting split to help ensure the required quality of service and best value cost of service can be procured. This is a reversal of the weighting split in the Contract Standing Order 13.2. and services will only undertake this on a case by case basis.
- 5.3 Services will ensure that all financial, legal and procurement officers are informed of progress of the tender process and the relevant committees informed.

6.0 IMPLICATIONS

Finance

- 6.1 The External Day Care budget is currently £587,980.

There may however be changes to this budget in advance of the tender being issued and the budget available should therefore be reconfirmed at this stage.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

Legal

6.2 The Interim Head of Legal & Democratic Services, the Corporate Procurement Manager and the Chief Financial Officer have been consulted on the terms of the Report. The proposal to vary the tender weightings contained within this report is in line with 13.3 of the Standing Orders relating to Contracts. 17.3(ii) of the Standing Orders relating to Contracts states that tenders may only be accepted on behalf of the Council where the total estimated value or amount exceeds £500,000 by the Head of Legal Services with authority from the appropriate committee.

Human Resources

6.3 None

Equalities

6.4 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy, therefore, no Equality Impact Assessment is required.

(a) Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
X	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
X	NO – This report does not affect or propose any major strategic decision.

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
X	NO – A DPIA will be progressed as part of the procurement process.

7.0 CONSULTATIONS

7.1 The Interim Head of Legal & Democratic Services, The Corporate Procurement Manager and the Chief Financial Officer have been consulted on the terms of this report.

8.0 BACKGROUND PAPERS

8.1 N/A